



**Target** (person who was target of threat) Or **Witness** (person with relevant information)

If more than one, complete additional forms. If a group targeted, describe how subject identified the group (e.g., "everyone on this bus") and list all individuals.

<b>Target Name</b>		<b>ID #</b>	
<b>Affiliation</b>	<input type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Other:	<b>Status</b>	<input type="checkbox"/> Current <input type="checkbox"/> Former Grade (if student):
<b>School</b>		<b>Building/ Program</b>	
<b>Emergency Contact</b>		<b>Relation</b>	
<b>Home Address</b>		<b>Phone</b>	
<b>Person(s) Conducting Interview</b>		<b>Location, Date of Interview</b>	

Use these questions as a guide to interview the person targeted by the threat. Ask other questions as appropriate. Try to use open-ended questions rather than leading questions. If target is a minor, record parent under emergency contact. Adjust spacing below as needed.

- Do you know why I want to talk to you? What happened today when you were [place of incident]? (Record person's exact words with quotation marks for key statements if possible.)
  
- What exactly did (subject) say? And what exactly did (subject) do?
  
- What did you think he or she meant when he or she said or did that? (Does target believe that subject intends to carry out the threat?)
  
- How do you feel about what (subject) said or did?
  
- What was the reason (subject) said or did that? (Probe to find out if there is a prior conflict or history to this threat.)
  
- What are you going to do now? (Ask questions to determine how target plans to respond to the threat and assist in planning a safe and non-provocative response.) What do you think he/she will do now?