



## Notice of Suspension

Date:	Time:	School Administrator:
Student Name:	Grade:	Student Phone:
Parent/Guardian:	Parent/Guardian Home Phone:	Parent/Guardian Work Phone:

**Dear Parent/Guardian: Today your student was suspended from school for violating District Policy AS-67 for the following reason(s):**

Disruptive behavior	Defiance/Unwilling to cooperate with adult(s)
Inappropriate language directed to adult(s)	Fighting
Other:	

**Due to your student's suspension, it may be necessary for a parent/guardian to accompany the student to school for a reinstatement conference with the school Administrator.**

Yes, accompaniment is necessary.  Date: _____  Time: _____	No accompaniment is needed at this time.
--	--

**If you are unable to meet at this time or have any questions, please call your school Administrator. We sincerely seek your full support in helping to solve this problem. Sincerely,**

School Administrator Signature:	School Administrator Phone:
---------------------------------	-----------------------------

For School Use:	
Date Parent/Guardian Notified:	Date Student Reinstated:
Parent/Guardian Notified By:	Time Student Reinstated: